

**Prepared By** 

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# Social Media Style Guide & Posting Schedule

## I. Brand Voice & Tone

- Playful & Cheeky: Lean into pizza puns and humorous captions. Example: "Dough you even lift?"
- Authentic & Approachable: Show behind-the-scenes staff moments, dough prep bloopers, and casual kitchen chatter.
- Warm & Community-Oriented: Highlight local collaborations, events, and customer spotlights.
- **Energetic & Visual:** Posts should make viewers *want a slice right now-*bright, mouthwatering visuals, fast cuts in videos.

#### Do's:

- Use bold captions, emojis sparingly for fun, witty hashtags.
- Highlight the process: dough, sauce, cheese, pizza tossing.
- Engage: polls, questions, "choose your topping" votes.

#### Don'ts:

- Don't overcomplicate messaging-keep it light.
- Avoid overly corporate or generic copy; this is a personality-driven brand.
- Don't neglect responding to comments/DMs engagement is key.

# II. Visual Style Guide

- Colors: Reds, yellows, warm neutrals, retro teal or deep purple accents.
- Fonts: Bold, sans-serif headings; playful script accents sparingly.
- Imagery:
  - Close-ups of pizza (cheese pulls, toppings).
  - Staff interacting, throwing dough, laughing.
  - Outdoor courtyard shots for ambiance.
  - Seasonal props (pumpkins, Christmas lights, Seattle skyline).
- Video Style:

- o 15-60 seconds max for TikTok/Reels.
- o Fast cuts, upbeat background music, text overlays highlighting key moments ("Fresh out the oven!").
- o Include behind-the-scenes humor & personality.

# **III. Content Categories / Pillars**

Pillar	Purpose	Content Ideas	Frequency
Grand Opening / Launch	Drive foot traffic & hype	Countdown reels, sneak-peek videos, staff intros, giveaways	2–3 posts/week (4 weeks before)
Menu Highlights	Showcase product quality	Pie of the week, seasonal specials, "behind the cheese"	2–3 posts/week
Behind-the- Scenes	Humanize brand	Dough prep, pizza toss fails, staff stories	1–2 posts/week
Community & Collabs	Show local engagement	Brewery collabs, charity pizza nights, food festivals	1–2 posts/week
Education / Fun Facts	Build authority + engagement	How to reheat pizza, history of Neapolitan pizza, dough tips	1 post/week
User-Generated Content	Encourage engagement	Repost tagged photos, #SliceSociety highlights	1 post/week

# IV. Posting Times & Schedule

#### Instagram / TikTok / Facebook:

Day	Time (PST)	Notes
Monday	11:30 AM & 6:00 PM	Highlight weekly special or behind-the-scenes prep
Tuesday	12:00 PM	Community story or UGC repost
Wednesday	5:30 PM	"Slice of the Day" reel or TikTok trend
Thursday	11:30 AM & 7:00 PM	Educational post (dough tip, ingredient spotlight)
Friday	11:30 AM, 5:30 PM, 8:00 PM	Weekend hype: "Find the Truck" or event teaser
Saturday	12:00 PM & 6:00 PM	Grand opening / pop-up highlights or staff fun
Sunday	1:00 PM	Casual post: "lazy Sunday slice" vibes

#### Stories / Reels / Shorts:

- Post daily stories (behind-the-scenes, polls, countdowns).
- 3–5 Reels/TikToks per week; reuse content across platforms.
- Highlight UGC once per week.

#### **Tips for Scheduling:**

- Use **planning tools** like Later, Buffer, or Meta Business Suite for consistent posting.
- Schedule posts for **peak engagement** windows: lunch (11–1 PM) & dinner (5–8 PM).
- Always monitor performance weekly; adjust times based on when followers are most active.

# V. Hashtags & Engagement

#### Branded Hashtags:

- o #InPizzaWeCrust
- #CrustClub
- #SliceSociety
- Trending/Local Hashtags:

#SeattleEats #SeattleFoodies #FoodTruckLove #PizzaLovers #WestSeattleEats

#### Engagement Tactics:

- o Polls: "Pineapple on pizza-yes or no?"
- o Reposting fan content.
- Challenges: dough toss, "best bite" videos.
- Respond to comments within 24 hours to boost algorithm visibility.

## VI. Metrics to Track

- Follower growth (IG/TikTok/FB).
- Engagement rate per post (likes, comments, shares).
- UGC volume (number of tagged posts).
- Story views & swipe-ups.
- Website click-through from social.
- Event attendance & coupon redemptions tied to social campaigns.

# VII. In Pizza We Crust – Social Media Content Calendar (Sample Week)

**Goal for the week**: Build excitement for the grand opening, showcase menu teasers, and invite Seattle locals to join the "Crust Club."

## **Monday**

• Platform: Instagram (feed) & Facebook

• Time: 11:30 AM

• Post Type: Photo carousel

Content: Close-up shots of a bubbling Margherita pizza and the team shaping dough.

• Caption:

"Mondays aren't so bad when you've got THIS waiting 
 Say hello to our Margherita - fresh mozz, bright basil, and a crust you'll dream about.
 Tag a friend who owes you a slice! #InPizzaWeCrust #SeattleEats #CrustClub"

• CTA: "Tag a pizza buddy!"

#### **Tuesday**

Platform: Stories (IG/FB)
Time: All day (3–4 frames)
Post Type: Poll & BTS video

• **Content:** Staff tossing dough + a poll: "Team Thin or Thick Crust?"

• **Tone:** Playful, casual.

CTA: Encourage votes; reshare results.

## Wednesday

Platform: TikTok & IG Reels

• **Time:** 5:30 PM

Post Type: Video (30 sec)

Content: POV: pizza sliding out of the oven → cheese pull slow motion → staff high-fives.

• Audio: Upbeat trending sound.

• Caption:

"Is this the most satisfying thing you've seen all week?
 Opening day is almost here - who's ready for a slice (or three)?
 #SeattleFoodies #PizzaTok #InPizzaWeCrust"

#### **Thursday**

Platform: Instagram feed + LinkedIn (business audience)

• **Time:** 11:30 AM (IG) / 2:00 PM (LinkedIn)

• Post Type: Graphic + text

Content: Announce catering options for offices, parties, & events.

• Caption (IG):

"Meet the slice that brings the party > The party >

• Caption (LinkedIn):

 "Seattle offices, say hello to your new lunch hero: In Pizza We Crust. Catering available for grand openings, team lunches, and everything in between."

#### **Friday**

• Platform: TikTok, IG Reels, Stories

Time: 11:30 AM & 5:30 PMPost Type: Video teaser

• **Content:** Timelapse of staff prepping for grand opening + overlay text: "Tomorrow's the Day!"

• CTA: "Comment your fave topping and we might feature it on opening day!"

## Saturday (Grand Opening!)

Platform: Instagram, TikTok, Facebook (feed + stories)

Time: 12:00 PM, 4:00 PM, 7:00 PMPost Type: Live video & carousel

Content:

o 12:00 PM: Live ribbon-cutting stream.

4:00 PM: Carousel of happy guests enjoying slices.

o 7:00 PM: Golden Slice contest announcement.

• **Tone:** High energy, celebratory.

• CTA: "Come grab a slice before the day's out!"

## **Sunday**

Platform: Instagram & Facebook

• Time: 1:00 PM

• Post Type: Casual lifestyle photo

Content: A cozy shot of someone with pizza + coffee on a rainy Seattle afternoon.

- Caption:
- "Rainy Sundays call for carbs & cozy vibes \*\*\*
   Swing by for a laid-back slice and say hi to the crew. #SundaySlice #SeattleEats"

## **Engagement Checklist**

- Reply to comments & DMs within 24 hrs.
- Reshare any customer stories tagged during the grand opening.
- End the week with a thank-you post for attendees & staff.

**PRO TIP:** Save the best-performing posts to "Highlights" on IG (e.g., *Menu*, *Events*, *Behind the Dough*).

# **VII. Closing Thoughts**

Consistency, personality, and timing are key. By sticking to this style and posting schedule, IPWC can maximize grand opening buzz and build an engaged, loyal following that keeps coming back for slices-and stories-long after launch.